

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
July 17, 2012  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman  
**Ms. Barbara Goodson**, Associate Commissioner for Finance & Admin, BoR, Secretary/Treasurer  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Dr. William Pinsky**, Executive VP and Chief Academic Officer, Ochsner Health Systems  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deiningner, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC Cancer Center  
Mr. Paige Sensenbrenner, LCRC General Counsel  
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University  
Mr. Christopher Vidrine, Director of External Relations, LSUHSC  
Mr. Ryan Graffagnini, Fiscal Operations Manager, Louisiana Cancer Research Consortium  
Dr. Thomas Wiese, Associate Professor, Xavier University (by phone)

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from June 20<sup>th</sup> Board Meeting
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Sachs** called for the Finance Committee Report.

**Ms. Goodson** reported the Finance Committee met prior to the Board Meeting. She stated the Director and Associate Director of the Tobacco Free Living (TFL) program presented an update on the program. The budget presentations had begun, but due to time constraints the budget presentations were tabled at the Finance Committee meeting and will be presented to the Full Board. After the completion of the Cessation/TFL presentation, **Dr. Sachs** asked for a minimum, yearly presentation of the TFL program, to the Board. Ms. Reeder stated that the goals and objectives are included in the yearly budget packages along with the budgets. Ms. Reeder will also distribute the prior years' TFL External Advisory Report to the Board.

A motion was made by Ms. Goodson to approve the Cessation/TFL base budget (FY13 appropriation) of \$6,694,101 as presented, and to approve the supplemental budget from reserves of \$1,200,940 contingent up review and approval of additional information from TFL and its component program, Tobacco Control Initiative (TCI).

**Dr. Sachs** asked for the FY13 Budget Presentations.

Dr. Ochoa presented LSUHSC's FY13 Budget totaling \$1,205,068. He added the goals and objectives for the research component are not allachievable and do not match the current budget conditions. The Directors agreed to meet to align the goals with the budget. **Dr. Sachs** asked for the updated goals and objectives for the research component to be presented at the next Board Meeting. Ms. Reeder stated the budget package is due to the State by July 31<sup>st</sup>. The goals can be revised and resubmitted

Dr. Deininger gave a brief presentation of Tulane's FY13 Budget totaling \$1,205,068.

Dr. Wiese presented Xavier's FY12 Budget totaling \$545,571.

Ms. Reeder presented LCRC's Facilities and Administration budget totaling \$6,265,776 which includes funding for the Maintenance Reserve Account. She also presented the Shared Services budget totaling \$393,261, which includes the Biospecimen Core Lab and start-up for Vivarium services; and the Central Scientific budget totaling \$198,155.

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Hamm**, **RESOLVED**, with all in favor to approve the FY13 Research Component budgets, goals and objectives, as presented with the caveat that the goals and objectives for the research programs will be revised in line with this year's budget allocations.

**Dr. Sachs** called for the President's Report.

Mr. Wallace reported on the status of priorities of the LCRC. Mr. Miscenich reported \$5M of the funds in Priority 5 has been moved up to Priority 2. The LCRC will need to gain access to it through the Bond Commission. Mr. Miscenich asked the Board of Directors for assistance with securing a cash line of credit for the \$5M. He added he will send an email with the details.

Mr. Wallace provided an update on the staus of the Occupancy Agreement. He stated LCRC's legal counsel is working on finalizing the agreement to incorporate the partners comments. Mr. Sensenbrenner stated there would have to be a vote by the LCRC Board of Directors to approve once the partners have approved the agreement. The final agreement will have to be approved by the LSU Board of Supervisors.

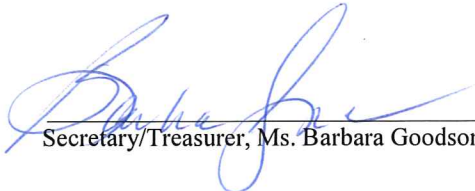
**Dr. Sachs** asked for any old business. There was none.

**Dr. Sachs** asked for any new business.

Mr. Miscenich reported that he has received a request from the Cancer Crusaders for the naming rights to the first floor conference room. He stated his hesitations since the conference room is the LCRC's second most valuable asset in the building. Mr. Miscenich also reminded the Board the LCRC does not directly receive any funding from the Cancer Crusaders. All donations are made directly to the universities. **Dr. Sachs** suggested Mr. Miscenich explore other options for the LCRC to recognize the Cancer Crusaders in the LCRC building.

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Pinsky**, **RESOLVED**, with all in favor to have Mr. Miscenich present the Board with alternate naming opportunities to recognize the Cancer Crusaders in the new building.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
November 15, 2012  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman (via conference call)  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC (by Proxy)  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Paige Sensenbrenner, LCRC General Counsel

**Dr. Sachs** called the meeting to order. Role was called and a quorum was present.

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaeher**.  
RESOLVED, with all in favor, to adjourn the Board meeting and go in to an Executive Session.

The Executive Session of the Board of Directors was adjourned and the Board Meeting reconvened.

A motion was made by **Dr. Moerschbaeher** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to ratify the action taken in the Executive Session.

The following items were listed in the consent agenda.

- Approval of Minutes from October 17<sup>th</sup> Board of Directors Meeting
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaeher**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Sachs** called for an update on the Occupancy Agreement.

Mr. Sensenbrenner reported the Occupancy Agreement is in final form. The LCRC is waiting to hear back from LSUHSC's Legal Counsel and then the document will be ready to go to Dr. Jenkins for his signature. **Dr. Moerschbaeher** asked why the percentage rate for the occupancy for Tulane (36%) and LSUHSC (37%) were a little different. Ms. Reeder responded saying Tulane is occupying a less space than LSU.

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaeher**.

RESOLVED, with all in favor, to approve the Occupancy Agreement, with the caveat that gives authority to Mr. Miscenich, Ms. Reeder and Mr. Sensenbrenner to make any modifications that are not substantiative.

**Dr. Sachs** called for the discussion on the LPHI Agreement.

Ms. Reeder reported the initiated in 2003 and there has been only minor changes since then . She added some of the Board members wanted to take a closer look and possibly make some modifications regarding the management of oversight of the contract. Ms. Reeder asked the Board to approve the agreement as is and the Board can reserve the right to require amendments at any time during the three (3) year period.

A motion was made by **Ms. Ryan** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to approve the LPHI Agreement, with the caveat that the Board had the ability to amend it at any time.

**Dr. Sachs** asked the status of the move. Dr. Deininger stated the move will take place December 17<sup>th</sup>-22<sup>nd</sup>.

**Dr. Sachs** asked if there has been any discussion on having a ribbon cutting. Mr. Miscenich stated something will be planned after there is full occupancy. He said it would possibly be the end of February or March. Mr. Miscenich said he would keep the Board abreast on any ribbon cutting plans.

**Dr. Sachs** asked for any old business. There was none.

**Dr. Sachs** asked for any new business.

**Dr. Sachs**, on behalf of the LCRC Board of Directors, presented Mr. Bert Wallace a plaque. **Dr. Sachs** expressed profound gratitude for Mr. Wallace's skills, leadership and commitment to the organization and service to the LCRC.

A motion was made by **Dr. Moerschbaeche**r and seconded by **Ms. Suggs**.

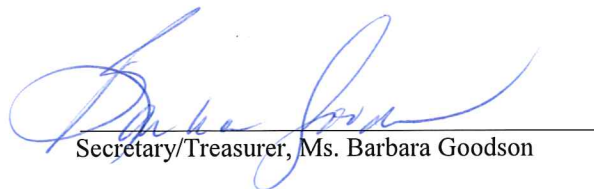
Whereas, Mr. Wallace, appointed by thte LCRC Board as LCRC's President and Chief Executive Officer July 2011.

Whereas, during Mr. Wallace's term as President & CEO, important steps were taken towards construction and development of the LCRC building that will enable the LCRC to establish a lasting legacy to the people of Louisiana.

RESOLVED, with all in favor, Mr. Wallace has earned the deep appreciation of the Board for his term of service as the President and CEO.

All of the meeting attendees applauded Mr. Wallace. Mr. Wallace expressed his gratitude.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
October 17, 2012  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman (via conference call)  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC (by Proxy)  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Paige Sensenbrenner, LCRC General Counsel  
Dr. Elizabeth Fonham, Dean, School of Public Health, LSUHSC  
Dr. Edward Trapido, LSUHSC Cancer Center

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from August 22<sup>nd</sup> Board Conference Call
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaeher**.  
RESOLVED, with all in favor, to approve the consent agenda items.

The following resolutions were decided in the August 22, 2012 Board conference call and were ratified at the October 17, 2012 Board Meeting.

A motion was made by **Dr. Pinsky** and seconded by **Ms. Ryan**.  
RESOLVED, with all in favor, to approve the consent agenda items.

A motion was made by **Ms. Goodson** and seconded by **Dr. Pinsky**.  
RESOLVED, with all in favor, to approve an extension for the LPHI Contract, providing a minimum of 60 days and a maximum of 90 days.

A motion was made by **Ms. Ryan** and seconded by **Dr. Moerschbaeher**.  
RESOLVED, with all in favor, to approve the carry forward of funds for each program component, as presented.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Ryan**.  
RESOLVED, will all in favor to approve the following resolution.

The Louisiana Cancer Research Center (LCRC) Board hereby adopts this Resolution recognizing the LCRC administrative staff for their positive contributions to the LCRC and the entire community, as well as for their dedication to providing value-added service to LCRC operations and to Louisiana.

**Dr. Sachs** called for discussion on the damage from Hurricane Isaac.

Ms. Reeder presented a proposal to replace the roof of the LCRC, which was damaged more than 70% in Hurricane Isaac. She also presented another proposal to replace the four windows that were previously damaged by gunshots and were made more fragile during Hurricane Isaac. Ms. Reeder added these issues have been addressed to mitigate against further damage but both are potential hazardous and liability issues. She stated the funds to replace and/or repair the damage are available in the Maintenance Reserve Account, but the LCRC will seek reimbursement from FEMA. **Dr. Sachs** asked if there were any warranties with construction contracts that would cover the roof replacement. Ms. Reeder said there is a warranty up to a certain wind speed but all "acts of God" are considered as exclusions. She added the winds did not get as high as 100 miles per hour but the winds hovered for at least 36 hours, which is what is thought to have caused part of the metal façade to detach and rip through parts of the roof. Mr. Wallace presented a copy of the report from an consultant who reviewed the damage. The report explains the warranty will not cover the damage because of exclusions for hurricane and acts of God. Mr. Sensenbrenner advised having the issue evaluated. **Dr. Moerschbaecher** pointed out the repair of the metal panels is not included in the proposal. He asked Mr. Miscenich to get the information on the costs to the Board as soon as it is available.

A motion was made by **Ms. Suggs** and seconded by **Dr. Moerschbaecher**.  
RESOLVED, with all in favor, to having LCRC Legal Counsel review the warranties.

**Dr. Hollier** stated after Hurricane Katrina repairs were not allowed unless FEMA evaluated, assessed and approved it. Ms. Reeder reported she has a call in to the FEMA representative that **Ms. Goodson** suggested. She added she will get all of the details before the repairs are made. Dr. Deininger questioned what would the costs of the repairs do to the budget for the scientific programs. Ms. Reeder stated the funds would come out of the Maintenance Reserve Account which would be replenished when and if there is reimbursement from FEMA.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the repair of the four windows.

**Dr. Sachs** called for the Status of Priority Items.

Mr. Miscenich reported on items that are critical for move in. Mr. Sensenbrenner gave an update on the Occupancy Agreement. He stated the agreement will have to be presented to the Board of Supervisors (BOS) because it involves a lease that is in excess of 5,000 square feet. He added the BOS does not meet until December, which could present a problem as it pertains to Tulane. LSU Counsel agrees it may not be necessary for the full Occupancy Agreement to be submitted to the BOS in order for Tulane to be able to sign their agreement and move in. Mr. Sensenbrenner explained the building is built on LSU land, so there is a clause in the Occupancy Agreements called an Intervention Clause, that LSU would need to approve. Mr. Sensenbrenner expressed to LSU's Legal Counsel the sense of urgency to have Tulane in the building in December. **Dr. Hollier** said he would discuss the issue with Dr. Jenkins and Mr. Sensenbrenner could talk to LSU Legal Counsel to possibly have the Board of Supervisors act without a formal Board Meeting.

**Dr. Moerschbaecher** asked for the status of the data center that is to be moved. Mr. Miscenich reported there have been initial meetings regarding the design and they are in the process of establishing a timeline, construction costs and design. Mr. Sensenbrenner asked if Adams Management was involved in the design to put the data center on the first floor. Mr. Miscenich stated it was an owner decision so the owner takes responsibility. Ms. Reeder added the designers did not anticipate the size or the scope of the room needed during the early planning stages. She stated the data center was put there temporarily until the fifth and sixth floors were built out. Ms. Reeder said LCRC would like to expedite the move of the data center due to humidity issues.

**Dr. Moerschbaeher** asked the cost of the contract with Woodard and Curran for Environmental Health and Safety services. Ms. Reeder responded the contract is two parts. The staffing contract is for \$240K. She added there will be a staff person starting November 1<sup>st</sup>. Ms. Reeder stated two pending items to get the safety program in place is waste disposal and procurement. She added there will be a meeting request to include the researchers, the Environmental Health and Safety staff, and procurement staff to help resolve these issues.

Mr. Miscenich reported on the remaining issues with the equipment order for the building. Ms. Reeder reported an email was just received from the State Office of Facility Planning and Control rejecting the reimbursement and concurrence forms for equipment. Ms. Reeder stated after some of the purchases are pushed through a meeting will be requested with a procurement agent at the State level, **Ms. Goodson** and Facility Planning and Control for any remaining items.

Mr. Miscenich updated the Board on the status of the build out for floors five and six. He stated the October Bond Commission meeting was cancelled so the funds are still sitting in priority two. Mr. Miscenich added as it relates to the clinical floor, dialogue has been started with the group from LA CaTS and they will be brought back for discussions related to programming.

**Dr. Sachs** pointed out the major issues to be addressed are the Occupancy Agreement, equipment, Environmental Health and Safety and the build out of floors five and six. He requested a concise report to be sent out to the Board weekly on the status of those items.

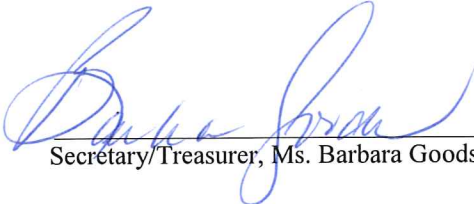
**Dr. Moerschbaeher** asked Dr. Deininger if the Vivarium would need to be operational at move in. Dr. Deininger said it would not be necessary. **Dr. Moerschbaeher** reminded the Board that LSUHSC is interested in running the Vivarium.

**Dr. Sachs** asked for any old business. There was none.

**Dr. Sachs** asked for any new business. There was none.

With no further business, the meeting adjourned.

An Executive Session immediately followed.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors  
Conference Call  
August 22, 2012

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Ms. Barbara Goodson**, Associate Commissioner for Finance & Admin, BoR, Secretary/Treasurer  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Dr. William Pinsky**, Executive VP and Chief Academic Officer, Ochsner Health Systems  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium  
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Mr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University

This meeting of this Board of Directors was held via conference call.

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from June 20<sup>th</sup> Board Meeting

A motion was made by **Dr. Pinsky** and seconded by **Ms. Ryan**.  
RESOLVED, with all in favor, to approve the consent agenda items.

Mr. Sensenbrenner updated the Board on the status of the Occupancy Agreement. He reported the final draft was circulated based on comments received. The piece missing is the square footage assigned to each occupant. Mr. Sensenbrenner reported the LSU attorney said there were issues with insurance and rent, but both were minor. They will be sending suggested language. Dr. D'Amour asked if Xavier's legal department signed off on the agreement. Mr. Sensenbrenner said they did and their changes are included in the presented draft. **Dr. Sachs** asked for the timeline of concluding the agreement and a move in date. Mr. Miscenich said once the approved language is back, it should move quickly. He added it will have to be brought to the Board of Supervisors. Mr. Miscenich noted the two major pieces that need to be in place before occupancy is the occupancy agreement and the equipment procurement and installation. He added LCRC Administration is coordinating occupancy and equipment with the scientific leadership. Mr. Sensenbrenner reported he is waiting on clarification but the agreements may not have to go to the Board of Supervisors for their approval. **Dr. Moerschbaeher** said there will be a separate lease for each institution. Mr. Sensenbrenner stated since LSU owns the land they have to approve each lease.

**Ms. Ryan** asked for the status of the equipment. Ms. Reeder reported there has not been much progress since the last Board Meeting. She stated **Ms. Goodson** is assisting with Facility Planning and Control issues. There are additional items that will need to be put out to bid. Ms. Reeder added LCRC is talking to the Directors regarding equipment timelines. **Ms. Ryan** asked if all of the equipment is needed for the researchers to move in. Ms. Reeder said there have been discussions with the Directors and there are alternatives in the event they are prepared to move and all of the equipment is not in place. Ms. Reeder added LCRC is projecting the equipment will be in place when the partners move.

**Dr. Sachs** called for the LPHI Contract Extension.



Ms. Reeder reported an extension is being requested to give the Finance Committee more time to review the contract and discuss some of the issues raised.

A motion was made by **Ms. Goodson** and seconded by **Dr. Pinsky**.

RESOLVED, with all in favor, to approve an extension for the LPHI Contract, providing a minimum of 60 days and a maximum of 90 days.

**Dr. Moerschbaecher** reminded the Board that Dr. Sarah Moody-Thomas should be brought into the conversations on the LPHI contract. Ms. Reeder added Dr. Moody-Thomas has submitted letters of recommendation to justify the need to use some of the reserve funds.

**Dr. Sachs** asked for the discussion on carry forward funds.

Ms. Reeder reminded the Board that at the end every fiscal year, the LCRC allows programs to carry forward funds 10% and under to the next year. This year only one program component has more than 10%. LSU has 15%, totaling \$311,696. These funds will be used to pay previous commitments on three year faculty packages. The other research components are either in a deficit or below the 10% required to have to request approval. The total amount to be carry forward from the other (non-research) components' budget, for is approximately \$2.4M. Ms. Reeder is requesting those funds be allocated to cash operating reserves to be able to pay the bills until the funds for this fiscal year drawn down. The plan was to use funds that we would be reimbursed from FP&C, but unfortunately FP&C is still withholding reimbursements. Currently, LCRC is in the process of requesting advanced payment from the State against the tobacco tax, but it has not been completed or approved.

The Cessation component also submitted a request for the use of FY12 carryforward to pay for the expenses of contracts executed prior to the end of FY12. The carryforward amount equals \$1,947,915.

A motion was made by **Ms. Ryan** and seconded by **Dr. Moerschbaecher**.

RESOLVED, with all in favor, to approve the carry forward funds as presented.

**Dr. Sachs** called for the discussion on the build out of the 5<sup>th</sup> and 6<sup>th</sup> floors.

Mr. Miscenich reported the build out of floors five and six are contingent upon access to the priority two dollars. LCRC will begin moving forward with the programming and design of the floors meanwhile. LCRC has been working with the project managers and has spoken to the scientific directors on initial thoughts on the design of the floors.

**Dr. Sachs** called for that status of the audit.

Ms. Reeder reported the audit is still in progress and will be submitted to the State by August 31<sup>st</sup>. The auditor will make a presentation at the next Board of Directors Meeting.

**Dr. Sachs** called for any old business. There was none.

**Dr. Sachs** called for any new business.

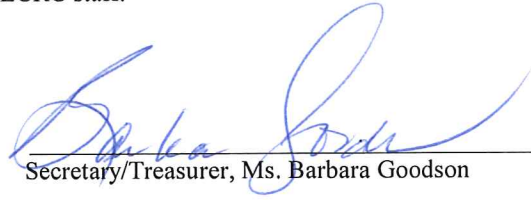
Mr. Wallace presented a plaque for the LCRC Board to recognize the staff of the LCRC for their positive contribution to getting the building open and running under sometime unusual conditions.

Mr. Wallace requested a resolution be made to recognize to the staff of the LCRC efforts on behalf of the LCRC Board of Directors. A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Ryan**. RESOLVED, will all in favor to approve the following resolution.

The Louisiana Cancer Research Center (LCRC) Board hereby adopts this Resolution recognizing the LCRC administrative office staff for their positive contributions to the LCRC and the entire community, as well as for their dedication to providing value-added service to LCRC operations and to Louisiana.

Ms. Reeder thanked the Board of Directors on behalf of the LCRC staff.

With no further business, the meeting adjourned.



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Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
June 19, 2013  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman  
**Ms. Barbara Goodson**, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR  
**Dr. Joseph Moerschbaeher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Charlie Brown, Director, TFL Steering Committee  
Dr. Tom Wiese, Associate Professor, Xavier University  
Mr. Paige Sensenbrenner, LCRC General Counsel  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Dr. Torrie Harris, Director, TFL  
Mr. Christopher Vidrine, LSUHSC, Public Relations  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Travis Beatty, Adams Management Services Corp

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from May 15<sup>th</sup> Board of Directors Meeting
- Finance Committee Report

A motion was made by **Mr. Ryan** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Sachs** called for the Construction Update.

Mr. Travis Beatty provided an update on the status of the 5<sup>th</sup> and 6<sup>th</sup> floors build out. He reported the Schematic Design for the floors have been completed and early pricing should be complete in early July. Mr. Beatty stated construction is expected to begin in December 2013 and complete for occupancy by December 2014.

**Dr. Sachs** asked **Ms. Goodson** to provide an update on the Capital Outlay funds. **Ms. Goodson** reported that with the help of the partner institutions, money was successfully moved in a position where the LCRC can access it and sign a contract to move forward with construction. She stated there is \$9M in Priority 1 funds and \$6M in Priority 5 funds. **Ms. Goodson** said the project team needs to confirm the \$9M will get the project through to August 2014. Mr. Miscenich stated it will work according to the cash flows. **Dr. Sachs** asked if a purpose for the space has been

identified. Mr. Miscenich stated there is a meeting scheduled with clinical trials group to discuss their needs, to see if the LCRC can satisfy their needs and what the lease arrangement would be. He added the LCRC will make sure the cost to lease the space will cover the significant increase in the building overhead. **Dr. Pinsky** pointed out that in previous conversations there was discussions that the research will not be cancer related. He added if that is the case the space needs to be appropriately accounted and charged for since the money has been designated for cancer research.

**Dr. Sachs** asked the status of the Vivarium. Ms. Reeder reported the LCRC is still gathering information on the costs and is waiting for feedback from the partners. She added currently there is only \$100K budgeted to fund the Vivarium. **Dr. Moerschbaeche**r suggested the Vivarium should be opened in phases because of the budget constraints. Dr. D'Amour asked if the charge back system will be presented to the Board before it is implemented. **Dr. Moerschbaeche**r stated it would. He also noted the per diem cost of a vivarium does not cover the costs of operations. **Dr. Sachs** asked the Scientific Directors their thoughts on opening the vivarium in 2014. Dr. Deininger stated it depends on the costs. He said a vivarium would not be affordable if it has to come out of the existing budget. Dr. Ochoa stated many of LSUHSC's investigators are commuting to be able to continue their animal research. This means the researchers have to occupy space at LSUHSC also.

**Dr. Sachs** called for the FY14 Funding and Budget Discussion.

Ms. Reeder reported at the end of session the LCRC ended up at about \$42K total above the appropriation from last year. There is \$25K for Cancer Research and \$17K for Tobacco Free Living. Ms. Reeder requested the partners budget for the next fiscal year at the levels budgeted last year. Ms. Reeder reported last years operating costs were \$6.3M. \$1.1M of that was to fund the Maintenance Reserve Account (MRA).

Ms. Reeder reported there is anticipated savings of \$1M. The allocation for the FY14 will need to be approved by the Board of Directors via email. Ms. Reeder added there will be budget presentations at the July Finance Committee Meeting so the Finance Committee can recommend the budgets for approval at the July Board of Directors Meeting. **Ms. Goodson** asked since there is a potential excess of \$1M from last fiscal year and the partners are budgeting at the same level would a \$1M excess be expected again. Ms. Reeder said that is unlikely since major contracts and agreements related to the building were not activated. She also said there was not a full year of utilities last fiscal year because the partners moved in mid-year.

**Dr. Sachs** called for the TFL Update.

Dr. Brown reported that all of the parties will be meeting to discuss the issues at hand next week. He added the Board will be given a report at the next meeting. **Dr. Hollier** requested that the Board be sent the report in advance of the next meeting.

**Dr. Sachs** asked Dr. Brown of his plans for the use of the TFL reserves. Dr. Brown stated TFL is looking for other projects to funds. He reminded the Board that much of the unspent money was because the Center for Disease Control asked that TFL not run a media campaign at the same time the CDC was running their major campaign.

**Dr. Sachs** called for the election of officers.

**Dr. Sachs** announced he would be stepping down from his position at Tulane at the end of the month and **Dr. Hamm** is taking his position. **Dr. Sachs** said being a part of the evolution of the LCRC has been an extraordinary journey and he thanked everyone.

**Dr. Moerschbaeche**r nominated **Dr. Hollier** to serve as Chairman of the Board. The nomination of **Dr. Hollier** to serve as Chairman of the Board was unanimously approved.

**Ms. Ryan** nominated **Dr. Hamm** to serve as Vice Chairman of the Board. The nomination of **Dr. Hamm** to serve as Vice Chairman of the Board was unanimously approved.

**Dr. Pinsky** nominated **Ms. Goodson** to serve as Secretary/Treasurer of the Board and as Chair of the Finance Committee. The nomination of **Ms. Goodson** to serve as Secretary/Treasurer of the Board and Chair of the Finance Committee was unanimously approved.

**Mr. Miscenich**, on behalf of the LCRC Board of Directors, presented **Dr. Sachs** with a gift.

A motion was made by **Dr. Hollier** and seconded by **Dr. Pinsky**.  
Whereas, **Dr. Sachs**, accepted as a Board Member of the LCRC December 2012.

Whereas, during **Dr. Sachs'** term as a Board Member, important steps were taken towards construction and development of the LCRC building and programming that will enable the LCRC to establish a lasting legacy to the people of Louisiana.


RESOLVED, with all in favor, **Dr. Sachs** has earned the deep appreciation of the Board for his term of service.

All of the meeting attendees applauded **Dr. Sachs**.

**Dr. Sachs** asked for any new business.

**Dr. Sachs** asked for any old business.

With no further business, the meeting adjourned.



Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
May 15, 2013  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman  
**Dr. Joseph Moerschbaecher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Charlie Brown, Director, TFL Steering Committee  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Tonia Moore, Associate Director, TFL

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from April 17<sup>th</sup> Board of Directors Meeting
- Finance Committee Report

A motion was made by **Mr. Ryan** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Sachs** called for the Construction Update.

Mr. Miscenich reported the LCRC is moving forward with the design for the 5<sup>th</sup> and 6<sup>th</sup> floors. Two design meetings were held, which included representatives from all partners. Mr. Miscenich stated the architect will design the floors based on feedback from the meeting participants. The design and cost will be delivered in mid-June and presented to the Board. Mr. Miscenich said a major issue is the construction budget. LCRC is evaluating the latest cash flows to see what the cash needs will be for the next fiscal year. LCRC is trying to get additional money moved up in House Bill 2 for the LCRC to be able to access so the design and construction process can continue. Dr. Deininger asked when the 5<sup>th</sup> and 6<sup>th</sup> floors might be complete. Mr. Miscenich stated, if all goes smooth with the cash needs construction would begin in December 2013 and the builtout floors would be ready for occupancy December 2014.

**Dr. Sachs** called for the Tobacco Free Living (TFL) Update.

Ms. Reeder reminded the Board there were some unresolved questions and data requested from TFL at the last Board Meeting. She added the TFL issues will probably be an ongoing agenda item for future Board Meetings. Dr. Brown reported every year all TFL programs are reviewed by an External Scientific Advisory Board. Reports

prepared by the Adviosry Board from those reviews have been distributed to the LCRC Board of Directors yearly. Dr. Brown offered to resend the reports from the last three years. He added there was a request from **Dr. Sachs** and **Dr. Hollier** for suggestions on how LCRC and TFL can collaborate. Dr. Brown said those suggestions will be presented at the June Board Meeting. **Dr. Hollier** requested the report include suggestions on how LCRC and TFL could have efficiencies of scale and shared services. Mr. Miscenich stated he is also working with TFL on public relations to help brand the LCRC. **Mr. Ryan** asked if there are any continuing statistics to track smoking by demographics, age groups, etc. Dr. Brown stated there are many ongoing surveys and TFL will distribute that information to the Board. Dr. Deininger asked how will a tax increase affect the smoking rate. Dr. Brown stated a report by Tobacco Free Kids states that with every 10% increase in taxes, the smoking rate decreases between 4 and 10%.

**Dr. Sachs** called for the Disaster Assistance Update.

Ms. Reeder reminded the Board of the damage sustained in Hurricane Issaac. The LCRC team has been working with FEMA and the SBA for disaster assistance. She reported there have been several meetings and documents compiled for their review. Ms. Reeder reported the application to SBA has been denied, so LCRC qualifies for FEMA assistance. **Dr. Sachs** asked if the roof had been repaired and if there was any concern about further damage from not having it repaired. Ms. Reeder stated mitigation effortst had been made to prevent further damage but since hurricane season is approaching additional mitigation may be needed until the FEMA approves LCRC to move forward with repairs. Ms. Reeder reported the cost of replacing the roof and other repairs is approximately \$550K.

**Dr. Sachs** asked for any new business.

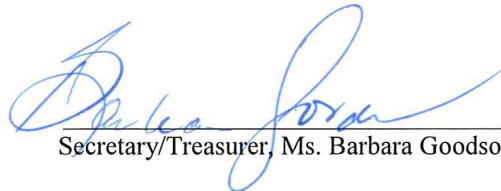
Ms. Reeder provided an update on the budget. She stated detailed budget presentations will be given at the next Board of Directors Meeting.

Mr. Miscenich reported the Metafund Legislation is moving forward. He stated this is a State initiative primarily for research commercialization and the developemnet of a life science medical industry in New Orleans. Mr. Miscenich added this may be a future opportunity for the LCRC related to clinical trials.

**Ms. Ryan** asked about parking. Ms. Reeder stated a contract should be in place by July 1<sup>st</sup>.

**Dr. Sachs** asked for any old business.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
April 17, 2013  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman (by proxy)  
**Dr. Joseph Moerschbaecher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Ms. Barbara Goodson**, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Carroll Suggs** (via conference call)  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Tom Wiese, Associate Professor, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Dr. Charlie Brown, Director, TFL Steering Committee  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Paige Sensenbrenner, LCRC General Counsel  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Dr. Elizabeth Fontam, Dean, School of Public Health, LSUHSC  
Dr. Ed Trapido, LSUHSC Cancer Center  
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC  
Torrie Harris, Director, TFL  
Tonia Moore, Associate Director, TFL

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from February 17<sup>th</sup> Board of Directors Meeting
- Finance Committee Report

A motion was made by **Dr. Hamm** and seconded by **Ms. Ryan**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Sachs** called for the Construction Update.

Mr. Miscenich reported the LCRC is moving forward with the design process for the 5<sup>th</sup> and 6<sup>th</sup> floors. He added all of the partners are being included in the planning meetings scheduled for April 29<sup>th</sup> and 30<sup>th</sup>. Mr. Miscenich stated the biggest challenge is the capital outlay. He said the LCRC would need approximately \$15M in cash, but was awarded \$3M. The LCRC will work with its delegations to have an additional \$9M moved up. **Ms. Goodson** reminded the Board the lack of all Cash Lines of Credit does not prohibit the LCRC from signing a contract. She



added after a contract is signed it then will be Facility Planning and Control's responsibility to get LCRC in a position where it can pay its contractors. Mr. Miscenich reported the Letters of Intent have been signed and once the GMP is established a contract can be signed. **Dr. Sachs** expressed the importance of this process and asked for Mr. Miscenich's commitment to the Board that it get completed timely. Mr. Miscenich agreed to keep the Board informed of everything moving forward. Dr. Cole asked if the 5<sup>th</sup> and 6<sup>th</sup> floors could be planned and built out separately. Mr. Miscenich stated it could but would increase the costs significantly. **Mr. Ryan** asked for the Board to be sent a list of attendees that are included in the planning meetings for the 5<sup>th</sup> and 6<sup>th</sup> floors.

**Dr. Sachs** asked for any new business.

Dr. Brown reminded the Board they requested information about what the Tobacco Free Living (TFL) program does related to the LCRC. He stated 35% of cancers in Louisiana are due to smoking and said it is obviously important to do something about the number of people who smoke. Dr. Brown reported the first thing to be done is to decrease the number of places people can smoke. He added the second thing is to raise the excise tax on cigarettes.

There was a presentation of the TFL program overview by Tonia Moore and Torrie Harris.

Ms. Reeder referred to a list, in the materials provided, of how the TFL budget components are broken down. She reported at the end of the third quarter, there was still \$4M in carry forward funds available, which was a concern of the Finance Committee. Ms. Reeder stated besides the TFL program overview provided in the previous presentation, the Board has requested an explanation of why there is a large carry forward and what are the plans for it. She added the Board would like TFL to address potential opportunities for development of collaborations between TFL and the research component. Dr. Brown reported TFL was gearing up for a large media campaign but because of instruction from the Center of Disease Control (CDC), TFL put on hold the media campaign, which resulted in some of the carryforward. He added the CDC would not share the types of advertisement they were planning. This is now in action and has caused a significant increase in the amounts of calls to the Quitline. Dr. Brown reported TFL now has a working relationship with the Scott Cessation Trust, an entirely separate organization that offers smoking cessation services for those who began smoking before September 1988. The Scott Cessation Trust is also working with hospitals and encouraging others to call for TFL's services. In addition, TFL was organizing a multidisciplinary program against second hand smoke. Dr. Brown reported within the last week, TFL has started an ongoing dialogue with the New Orleans Saints and the New Orleans Pelicans to be their tobacco control organization. He reminded the Board TFL is responsible for getting the law passed prohibiting smoking in the Superdome. In addition to those facts, TFL has learned the money requested in the past from our tobacco control initiative, are invoiced very late in the calendar year. TFL has asked them to get their bills in as soon as possible to prevent some of that carry forward. Dr. Brown added that part of that money savings, may be a part of his personal message to TFL, that if the money cannot be spent on something worthwhile, don't spend money just to spend it.

**Dr. Sachs** asked for the amount of TFL's budget request. Ms. Reeder reported TFL requested \$6.7M from the tobacco tax appropriation and \$1.2M from the reserves. **Dr. Sachs** asked if TFL has only used \$3.8M of this year's appropriation, will they be able to spend both the reserves, as well as the appropriation next year. Dr. Brown stated the amount of money recommended for a tobacco control program in any given state comes down from the CDC. The recommended expenditure given for adequate tobacco control in Louisiana is between \$15-18M. The TFL program does followup on their media campaigns to see how successful they have been to see where more efforts need to be devoted. **Dr. Moerschbaecher** requested the published data on the current TFL initiatives. **Dr. Sachs** recommended the data be sent to Mr. Miscenich for distribution to the Board. There was a discussion on the budget amount recommended by the CDC. It was determined the CDC recommends \$15-18M be spent for tobacco control across the State, not just for the TFL program. Mr. Harris stated TFL is the largest tobacco control initiative in the State. Dr. Trapido, who ran evaluations for Florida and parts of Minnesota, stated there are very standardized techniques for evaluating each of the campaigns. He added the dollar recommendations from the CDC are program specific and usually given a range. Dr. Trapido stated the evaluations are done with very established techniques and any good program should be able to get results of what works and what doesn't work from the evaluations performed.

Dr. D'Amour asked for TFL to provide him the information on the issue of the increase in smoking among African American males. He would also like information on what percentage of advertisement is being focused on that group and what studies are being held and who's doing those studies.

**Dr. Sachs** asked how much money is spent on the administrative overhead for the TFL program. Ms. Reeder answered \$367K. She explained LPHI runs the program and there is a sharing of resources.

**Dr. Sachs** called for the discussion on the proposed Cigarette Tax Initiative.

Mr. Miscenich stated there are several bills moving forward regarding an increase in the tobacco tax. He added if the tax goes through smoking will go down, which means the LCRC will receive less money. Mr. Miscenich reported the LCRC is trying to make sure they are a part of any tax increase passed. He said he is working with the government affairs offices from all of the partner institutions. **Dr. Moerschbaeher** expressed his concern for the proper representation from the partners because their main focus has to be their organization. He recommended considering using a consultant to assist so there can be 100% focus on the LCRC's interest. Dr. Ochoa stated the Directors have been out of the loop and need to provide information for the plan that will be put forth to the legislators. He added the Directors put together a document provided to Mr. Miscenich for consideration. **Dr. Sachs** asked that Mr. Miscenich and Mr. Sensenbrenner come up with a plan within the next 48 hours to provide to the Board. He added the plan should include the designated person, cost, and expected outcome. **Ms. Goodson** said when an audience is determined significant representation will be needed from members of the Board and institutions.

A motion was made by **Dr. Moerschbaeher** and seconded by **Mr. Ryan**.

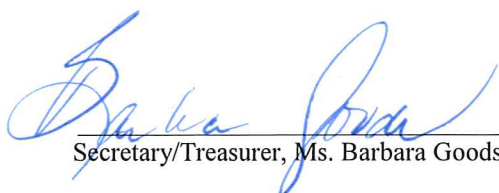
RESOLVED, with all in favor, to approve Mr. Miscenich and Mr. Sensenbrenner preparing a plan for the LCRC prepared and sent to the Chair and Co-Chair for approval, as soon as possible.

**Dr. Sachs** asked for any old business.

Mr. Miscenich stated Save the Dates for the LCRC Building Dedication Ceremony will be sent out soon. The ceremony is scheduled for May 16<sup>th</sup> at 2pm. Concerns were raised that many who helped the LCRC with funding will be involved in the Legislative Session and therefore unable to attend. All agreed those key players need to be included in the ceremony. Mr. Miscenich will begin working on a date in June to hold the ceremony.

With no further business, the meeting adjourned.

An Executive Session immediately followed.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
February 20, 2013  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman  
**Dr. Joseph Moerschbaeche**r, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Barbara Goodson**, Secretary/Treasurer, Deputy Commissioner for Finance & Admin, BOR  
**Ms. Carroll Suggs**

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deiningger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Charlie Brown, Director, TFL Steering Committee  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Paige Sensenbrenner, LCRC General Counsel  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Eliel Oliveira, LCRC, Director of IT

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from January 16<sup>th</sup> Board of Directors Meeting
- Finance Committee Report

**Dr. Moerschbaeche**r reported the Finance Committee requested a list of all personnel maintained under contracts of the LCRC. Also requested was a month by month break down on the operating costs for the building back to September.

A motion was made by **Dr. Hamm** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Ms. Goodson** asked if the seed money requested from the State has been received. Ms. Reeder reported LSU received it and will transfer it to the LCRC within the next few days.

**Dr. Sachs** alerted the Board of discussions between Tulane and LSU held this week regarding the 5<sup>th</sup> floor and the possible build out for the clinical research facility. He said there is further preparatory work to be done. **Dr. Sachs** added that no decisions would be made until all partners are included and the full Board of Directors will approve.

Mr. Miscenich reported the LCRC will be working with the construction team to get an estimate of construction costs for the Board to consider. He stated the investment will be about \$250K to get through the programming and design of the 5<sup>th</sup> and 6<sup>th</sup> floors. Mr. Miscenich added the team will also look at how the current operations costs will be affected by the buildout. Ms. Reeder stated the LCRC will be working with LaCats on an abbreviated business

plan which will help determine the needs of the Clinical Trials Unit that which potentially will include the pharmacy. **Dr. Hollier** clarified there will be no inpatient activity in the LCRC building. He stated the outpatient activity and administration would be housed in the LCRC building.

A motion was made by **Dr. Moerschbaeher** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to move forward with programming and initial designs for the 5<sup>th</sup> and 6<sup>th</sup> floors at a cost of \$250K.

**Dr. Sachs** asked for the Vivarium Operations Update.

Ms. Reeder reported the LCRC is starting the process of budgeting to possibly bring the vivarium online at the beginning of next fiscal year. Last year estimates were received from outside vendors. LSUHSC also provided an estimate and there could be significant cost savings if they are contracted. The initial personnel costs would be \$100K, which is well below what was originally projected. **Dr. Deininger** added a substantial part of the cost for the vivarium could be recaptured with a user fee. **Dr. Sachs** asked for the discussion on the costs of the vivarium to be held in the next Finance Committee Meeting.

**Dr. Sachs** asked for any new business.

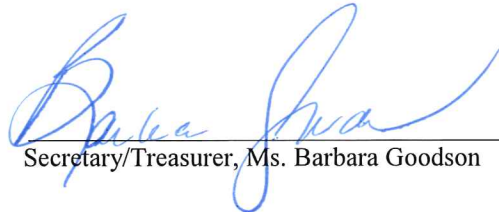
**Dr. Sachs** asked the Directors to comment about the faculty and researchers response to the move in. Both Drs. Deininger and Ochoa stated there has been an overwhelmingly positive response and the researchers are already collaborating. **Dr. Hollier** asked if there are meetings and conferences for LSU and Tulane being held in the new building. **Dr. Ochoa** reported the weekly Speaker Series is being held in the first floor conference room. He added the LCRC Scientific Retreat will be held March 8<sup>th</sup>. **Dr. Sachs** asked if the LCRC can approach the Advocate or Times Picayune to publicize. **Mr. Miscenich** said he would reach out to the publications.

**Mr. Miscenich** reported proposals have been received for a Dedication Ceremony for the new building.

**Dr. Sachs** asked for any old business.

**Dr. Hollier** stated he would like a discussion of all of the costs incurred by Louisiana Public Health Institute (LPHI) for the management of Tobacco Free Living (TFL). He would like the Board to review it to see if it would be possible for the LCRC to hire additional personnel and bring the management of TFL in house. **Dr. Hollier** requested the data be compiled for discussion at the next Board of Directors Meeting. **Dr. Brown** reported he and **Mr. Miscenich** met with Mike Rogers, head of the Scott Case Smoking Cessation Trust Program. **Mr. Rogers** would also like to meet with **Drs. Hollier** and **Sachs** to explain what a smoking cessation trust is. **Mr. Sensenbrenner** reported on Governor Jindal's effort to get rid of income tax and raise sales and cigarette taxes. He suggested the LCRC put the Government Relations contacts at the partner institutions on notice. **Dr. Sachs** asked **Mr. Miscenich** to coordinate. **Mr. Miscenich** stated he has already been in touch with the groups and he will follow up. **Ms. Suggs** suggested having a business plan to support why the LCRC needs the money.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
January 16, 2013  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Benjamin Sachs**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Larry Hollier**, Chancellor, LSUHSC, Co-Chairman  
**Dr. Joseph Moerschbaecher**, Vice Chancellor for Academic Affairs, LSUHSC  
**Dr. Lee Hamm**, Executive Vice Dean, TUHSC  
**Ms. Barbara Goodson**, Secretary/Treasurer, (via conference call)  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Dr. Charlie Brown, Director, TFL Steering Committee  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University  
Mr. Paige Sensenbrenner, LCRC General Counsel  
Mr. Christopher Vidrine, LSUHSC, Public Relations  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager

**Dr. Sachs** called the meeting to order.

The following items were listed in the consent agenda.

- Approval of Minutes from November 15<sup>th</sup> Board of Directors Meeting
- Finance Committee Report

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to approve the consent agenda items.

**Dr. Sachs** called for an update on the Status List.

Mr. Miscenich reported on the Status List, which was also provided in the meeting materials.

**Dr. Hollier** asked if parking would be managed internally and if the LCRC could look into the possibility of leasing the lot to another entity long term. Ms. Reeder stated currently the lot is not being operated as a pay lot due to special insurance, which is cost prohibitive at the moment. She added the lot is being leased to a third party for special events, which is bringing in a some compensation. Mr. Miscenich stated he would look into options.

**Ms. Suggs** inquired about the updates to the donor wall. She stated the donor names are difficult to read and someone was supposed to be working with the artist to have this corrected. Mr. Miscenich stated he would check into the changes.

**Dr. Sachs** asked for the status of the Tulane move. Dr. Deininger reported things went reasonably smooth. He added the scientists are enthusiastic about the new building.

**Dr. Sachs** asked for the timeline and plans for the LSU move. Dr. Ochoa reported the move is scheduled for February 4<sup>th</sup>-8<sup>th</sup>. He stated LSU researchers are also enthusiastic but there has been some concern regarding the lack of an operational vivarium. Dr. Deininger added he is hearing the same from many of his investigators. **Dr. Moerschbaeher** stated he would get an updated estimate for LSUHSC to operate the LCRC vivarium. Dr. Deininger stated there should also be a Business Plan for the operation of the vivarium. He added the Directors should work with Ms. Reeder to have that presented to the Finance Committee.

Mr. Miscenich reported the Board will be presented a detailed budget on an annual basis to get an idea of the true operations costs. **Dr. Sachs** asked for a timeline. Mr. Miscenich stated he will work with Ms. Reeder to have something by April or May. Ms. Reeder added there could be projections but the preliminary numbers are not released until the end of April. She reported there was a 2% decrease last year in the Tobacco Tax revenue.

**Dr. Sachs** asked for any new business.

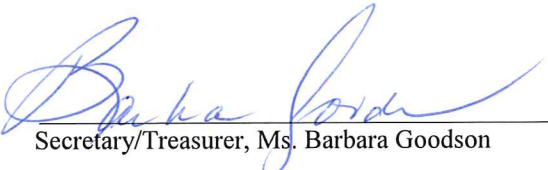
Dr. Brown stated a report from the Tobacco Free Living Advisory Board will be shared at the next meeting.

Dr. Ochoa reported the LCRC Scientific Annual Retreat will be held March 8<sup>th</sup>, in the new building. He added the keynote speaker will be Dr. Stephen Dubinett, a lung cancer specialist, from UCLA. Dr. Sachs requested the LCRC to make sure the retreat is widely publicized.

Mr. Sensenbrenner mentioned there is discussion of a possible tobacco tax increase. He added it might be worth a shot to see if the LCRC can get another penny. Mr. Vidrine stated there has been discussion between the universities Public Relations representatives. Dr. Brown added that the American Cancer Society makes an effort every year to look at the excise tax and are actively looking to increase the tax by \$1. He stated at present there is not thought to where the additional tax money will go.

**Dr. Sachs** asked for any old business. There was none.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson